

Registrar of Companies

M A L T A

IMPORTANT NOTICE **CHANGE IN THE E-SIGNATURE SYSTEM**

The current e-signature system being utilised by all authorised users to submit electronic documents to the Registry of Companies (ROC) through the ROC Online System will, as from 1st July 2017, no longer remain valid. Consequently the current digital certificates will no longer be usable. As from the said date the electronic signing of documents to be submitted through the ROC system will only be possible using a valid Maltese identity card or residence card.

To make sure you can access the online system after this date please read the following information very carefully.

The new, more secure system, requires users to have a valid identity card, a suitable card reader, and proprietary software specifically designed to read personal information and certificates embedded in the microchip of the identity card.

We would like to make your transition to the new system as seamless as possible. To make sure you achieve this, please visit the Identity Malta Agency website <https://identitymalta.com/eidreader>, or send an e-mail to info.mygov@mygov.mt for further information. It is important that you contact the Agency via this e mail address by not later than 30th March 2017.

Identity Malta Agency's website has all the information you need, including a downloadable version of the installation manual and the required software located at <https://identitymalta.com/eidreader/> that allows reading of the certificates embedded in Maltese electronic identity cards. The card reader required to read data from the identity card is commonly available at any computer retailer or can be purchased from the Identity Cards Unit, Customer Care Office, Gattard House, Blata L-Bajda.

To start the transfer process, users require the authentication and signing PINs linked to their identity cards. These were furnished on a separate document when your identity card was originally issued. Should you be unable to locate this PIN number, please send an e-mail to the Identity Cards Unit, on info.mygov@mygov.mt. The staff of the unit will contact you to guide you on how to procure a new PIN number.

We do remind you that the use of the electronic identity card together with the PIN constitutes the personal signature of the holder. Hence any sharing of identity cards, PINs and ROC online system accounts is strictly prohibited.

We urge you to be prepared for this changeover as early as possible in order to avoid delays when filing electronic documents from 1st July 2017.

For further information please contact:

Identity Malta Agency
Identity Cards Unit
Customer Care Office
Gattard House, Blata L-Bajda,

Contact Numbers (Malta): 21226627/8,
Email: info.mygov@mygov.mt

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