

Notice to company officers

The Registry of Companies Online System is currently being upgraded. One of the new features of the system will be the possibility of issuing automated electronic reminders to all registered companies concerning the due dates and deadlines regarding the filing of the annual returns and annual accounts of companies. For this purpose we need to be provided with one or more valid e-mail address/es where such reminders will be delivered. The company may provide its own office e-mail address, or any other e-mail address where the officers of the company would prefer to receive such reminders, for example the e-mail address of its accountant or legal practitioner. It is important that the e-mail address/es provided is/are functional and regularly used so that the reminders will be read in time. It is in your company's interest that we are furnished with such electronic address/es at the earliest opportunity so that you may benefit from this service as soon as it is up and running. This automated reminder service should help you avoid incurring penalties when filing deadlines are overlooked.

Kindly let us know the e-mail address/es you wish to use for this service by submitting an e-mail address to the Registry of Companies at systemsupport@rocmalta.com.mt indicating the name of the company and its registration number.

The Registry of Companies is launching this service to assist company officers in meeting their legal obligations as to the filing of annual returns and annual accounts. Please note however that the Registrar of Companies is under no legal obligation to issue these reminders. It is the responsibility of the officers of every company to see that the annual return and the annual accounts are filed on time. The Registrar has the right, as well as the duty, to issue and collect any penalties in terms of law for non-submission of the said documents, irrespective of whether a reminder was received by the company.

Registrar of Companies